

## HEC 2025 Student Registration 生徒申し込み

**\*\*\*Deadline (締め切り) Feb 14th, 2025 (2月14日)\*\*\***

### Notes for ALTs:

You are responsible for your students' registration process from start to finish. ***Please read everything.***

Introduce HEC to your students/school/BOE. Read the **HEC Guide** from the HEC website.

- <https://hec.hajet.org/> (HEC Website)
- <https://hec.hajet.org/information/> (HEC Guide, Poster and Letter Pack)
- [Online Registration Form](#) (To be completed by the ALT, with information from the student)
- Give a hardcopy of this **Paper Form** to each student and have them fill it out promptly.
- Once you have received the completed form from the student, please input the information into the [Online Registration Form](#).
  - Do your best to input all answers as accurately as possible in order to help our data processing go smoothly. Follow the format examples! Don't forget the hyphens and proper capitalization/punctuation.
  - Please use half-width alpha-numeric characters for all numbers.
  - Use (Hokkaido, OO-gun, OO-shi, OO-ku, 1-2-3) style for English addresses
  - Use (北海道○○郡○○市○○区 1-2-3) style for Japanese addresses
- Please email a clear scan/photo of this **ENTIRE Paper Form** to [hajet.hec.test@gmail.com](mailto:hajet.hec.test@gmail.com)
  - Change the file name to the student's name (e.g. Firstname Lastname 1)
- Please **return** the original **Paper Form** to the student and guardian for their records.

Some parts may seem redundant, but they are necessary, so we ask for your understanding and cooperation. Thank you.

Part I	Student Information	
1 First Name	2 生徒(名前)	
3 Last Name	4 生徒(苗字)	
5 Gender Male (男) Female (女)	6 School level (学年) JHS (中学生) SHS (高校生)	
7 Date of birth (生年月日) 月 日 年		
8 Does the student have experience abroad or in an English-immersion setting/class? (海外旅行・留学・英語イメージョン教育などの経験 (該当する場合))		

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Part II	Guardian Information	
9 Guardian's First Name - English	10 保護者(名前)	
11 Guardian's Last Name - English	12 保護者(苗字)	

13 Home Postal Code 自宅郵便番号 (000-0000)	
14 Home address - English	15 自宅住所 日本語
16 Home Phone Number 自宅電話番	17 Guardian's Mobile Phone Number 保護者の携帯電話
18 Guardian's E-mail Address 保護者の PC メール *leave blank if none ない場合は空欄のまま*	

<b>Part III</b>	School Information	
19 School Name	20 学校名	
21 School Postal Code (学校郵便番号)		22 School Phone Number (学校電話番号)
23 School Address	24 学校住所	

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**HEC 2025 Terms & Conditions**

1. The student must attend a junior or senior high school in Hokkaido.
2. The student must be in his or her first year of either junior or senior high school at the time of registration.
3. The student must have never spent more than three consecutive weeks in an English speaking country. This not only includes a country where English is the official language but also countries or regions where English is often used in public as a means of practical communication.
4. The student must not attend core subject classes in an English immersion setting.
5. The student must not reside in a household where English is a primary means of communication.
6. The test must be conducted by a Hokkaido ALT. However, the ALT does not have to be the one who is assigned to the school of the student.
7. A maximum of 10 students from one school may enter in each division. The school limits apply regardless of the number of ALTs at the school. There is no limit to the total number of students an ALT can enter. There is no limit to the number of students who can enter from a single city or town.
8. If you have any questions regarding the eligibility of a student, please consult the HEC Director at

[hajet.hec.director@gmail.com](mailto:hajet.hec.director@gmail.com). Students will acknowledge they meet all requirements of eligibility at the time they take the test. If HEC gains knowledge that a student has wrongfully informed HEC in any way prior to that student taking the test, HEC reserves the right to cancel said student's score without refund and revoke any prize he or she may have won.

9. The test is based on the grammar and vocabulary in the year's English studies provided in the Ministry of Education's syllabus. Held in March, the test lasts around 20-30 minutes and is done in front of a video camera. The ALT administers the test in the presence of a Japanese teacher of English (JTE) or another Japanese teacher who acts as a witness. Once the recording is complete, the video is sent to the assigned judges who determine which students go through to the final round. Head judges then select the overall winners and rank the top-scoring students. Results are announced at the end of May. Preparation for the test is at the discretion of the ALT and student.

10. All participating students are asked to have their entries made available for use by HEC. Past entries are often requested by JTEs and ALTs as a guide for their own preparations, hence a limited portion of your test video may be saved for future reference.

### 契約条件・規約

1. 申込者は、北海道の中学又は高校の在學生でなければなりません。
2. 申込時点で申込者は、中学校1年生又は高校1年生でなければなりません。
3. 一回の渡航で3週間以上、英語圏の国に滞在したことがないのは対象になります。また、英語圏の国のほか、英語が概ねに使用されている国、地域も含めます。
4. 英語イメージ教育(英語以外の教科を英語で学ぶ)を受けている申込者は参加できません。
5. 家庭同士に主に英語でコミュニケーションを取っている申込者は参加できません。
6. テストは北海道内のALTが実施しますが、申込者の学校に所属しているALTではなくても構いません。
7. 各学校から最大10名の申込ができます。ALTが数名いる職場でも、ALT1名につき申込人数に制限をかけていません。また各市町村からの申込人数に制限はありません。
8. 申込者の適格性に関する質問などございましたら、[hajet.hec.director@gmail.com](mailto:hajet.hec.director@gmail.com) 宛にてHECコーディネーターへご相談ください。テストを受けられた時点で申込者が適格であることとします。申込者がテストを受ける前にHECへ提供した情報は不正があった場合、いかなる場合でもHECが払い戻しなく得点や賞品を取り消すことができる権利を保有します。
9. テストは、文部科学省の英語指導要綱に提示されている文法と単語に基づいて行われます。テストは3月に行われ、形式はビデオカメラの前で約20-30分間のスピーチをするというものです。日本人英語教諭が立ち会って、ALTがテスト実施します。録画したスピーチの映像は、審査員のALTに郵送され、最終選考に進む参加者を決められます。審査委員会が再選考を行い、スコアとランクを決めます。審査結果は5月末に発表されます。テストに向かう練習などは、ALTと申込者の都合にゆだねます。
10. 参加者全員は、テストの録画映像の使用許可を同意されたものとします。毎年日本人英語教諭やALTから参考のため録画映像を提供してほしい要望があるので、録画映像の一部を保存される場合もあります。

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<b>Part IV</b>	Signatures and Agreement to the HEC 2025 Terms & Conditions		
Registration Fee 参加料 : ¥3 000			
25 Name of Person Making Payment / Bank Account Holder		26 Relationship (guardian / teacher / school / BOE)	
27 お支払する方氏名 / 口座名義		28 関係 (保護者・先生・学校・教育委員会)	

Student: I agree to the Hokkaido English Challenge 2025 Terms & Conditions and will participate in the challenge.			
生徒:私は HEC 2025 契約条件・規約に同意し、HEC に参加します。			
Agree 同意	First Name	Second Name	Date
SIGN HERE	Your signature		判子

Guardian: I agree to the Hokkaido English Challenge 2025 Terms & Conditions and allow my child to participate in the challenge.			
保護者:私は HEC 2025 契約条件・規約に同意し、子供をチャレンジに参加させます。			
Agree 同意	First Name	Second Name	Date
SIGN HERE	Your signature		判子

ALT: I agree to the Hokkaido English Challenge 2025 Terms & Conditions and will fully cooperate with the registration process/communicating between the students and HEC. I also understand that it is my duty to ensure that both students and guardians comprehend all rules and information pertaining to the Hokkaido English Challenge.			
Agree 同意	First Name	Second Name	Date
SIGN HERE	Your signature		判子

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